



CITY ATTORNEY'S OFFICE

2022

CHUCK WATTS

CITY ATTORNEY



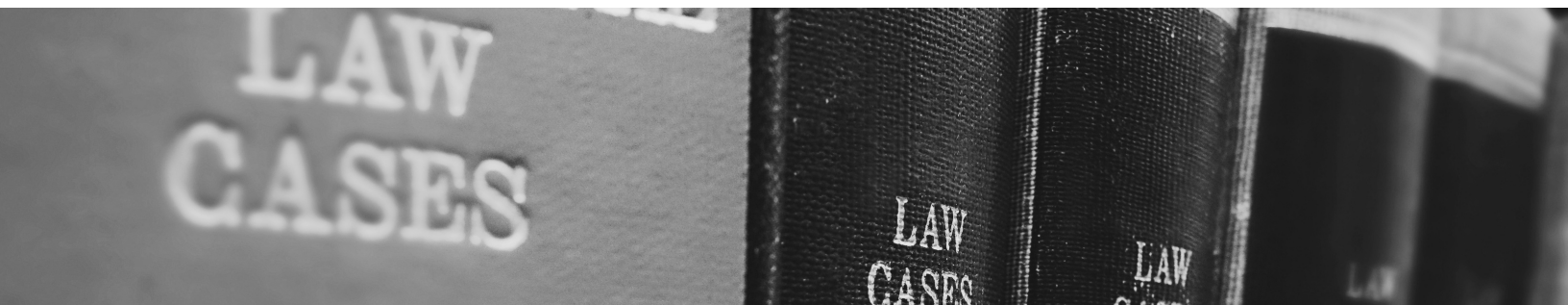
chuck.watts@greensboro-nc.gov

O: 336-373-4628

C: 336-601-7690

Education:

- UNC Chapel Hill
- MBA from Indiana University
- Law Degree from Howard Law School





ALAN ANDREWS

CHIEF DEPUTY CITY ATTORNEY

Responsibilities

- Economic Development matters
- Condemnation cases
- Greensboro Coliseum/GAC/Tanger Center
- Information Technology
- Manages outside legal counsel

Education:

- Howard University
- UNC Chapel Hill School of Law

alan.andrews@greensboro-nc.gov

O: 336-373-2602

C: 336-971-5502



JAMES DICKENS

DEPUTY CITY ATTORNEY

Responsibilities

- Engineering & Inspections
- Executive
- Field Operations
- Finance
- Library/Museum
- Communications & Marketing

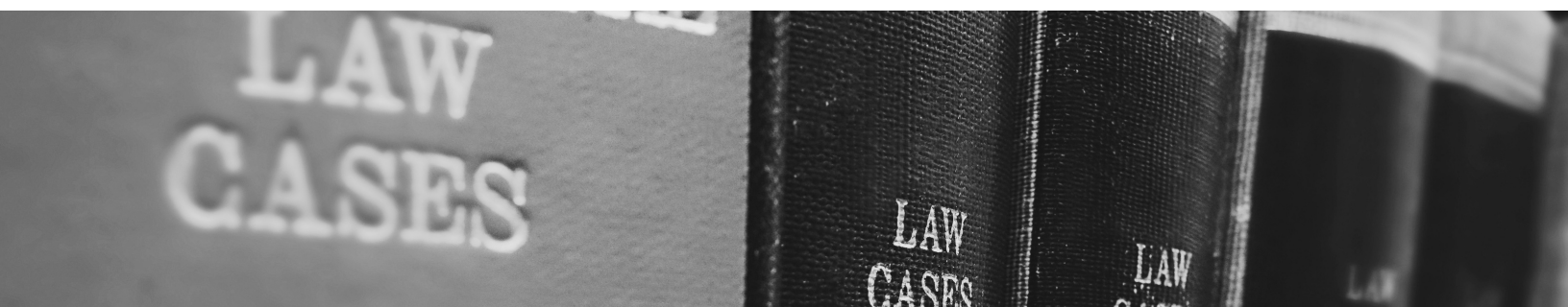
Education:

- Morehouse College
- Duke University Law School

james.dickens@greensboro-nc.gov

O: 336-373-2078

C: 336-604-9445





TONY BAKER

SR. ASSISTANT CITY ATTORNEY

Responsibilities

- Neighborhood Development
- Water Resources
- Minimum Standards Housing Commission
- Civil Penalty Collections
- General Liability Claims, excluding claims involving police and fire

tony.baker@greensboro-nc.gov
O: 336-373-7797
C: 336-701-2289

Education:

- UNC Chapel Hill
- Campbell University School of Law



ANDREA HARRELL

SR. ASSISTANT CITY ATTORNEY

Responsibilities

- Police
- Fire
- Redevelopment Commission
- General Liability Claims involving police and fire

andrea.harrell@greensboro-nc.gov
O: 336-373-7787
C: 336-430-5189

Education:

- UNC Chapel Hill
- Elon University School of Law





POLLY SIZEMORE

ASSISTANT CITY ATTORNEY

Responsibilities

- Police
- Guilford Metro 911

Education:

- Appalachian State University
- Master's Degree, UNC Greensboro
- Wake Forest School of Law

polly.sizemore@greensboro-nc.gov
O: 336-373-4517
C: 336-707-6571



JASMINE PRESSA

ASSISTANT CITY ATTORNEY

Responsibilities

- Neighborhood Development
 - Housing Services
 - Administration & Finance
- M/WBE
- Office of Cultural Affairs

Education:

- University of Florida
- MBA Stetson University
- Levin College of Law, University of Florida

jasmine.pressa@greensboro-nc.gov
O: 336-373-2695
C: 336-604-9444





ALLEN BUANSI

ASSISTANT CITY ATTORNEY

Responsibilities

- Planning
- Parks & Recreation
- Plat and easement release reviews
- Contract review

Education:

- Dartmouth College
- UNC Chapel Hill School of Law

allen.buansi@greensboro-nc.gov

O: 336-373-7342

C: 336-601-0875





JENNIFER SMITH-SUTPHIN

LEGAL SERVICES SUPERVISOR

Responsibilities

- Assistant for City Attorney
- Assist all attorneys
- Public Records Request and Records Management
- Manage Day-to-Day Office Operations

Education:

- Guilford Technical Community College
- UNC Charlotte

jennifer.smith-sutphin
@greensboro-nc.gov
O: 336-373-2694
C: 336-604-9442



MARY LYNN ANDERSON

PARALEGAL

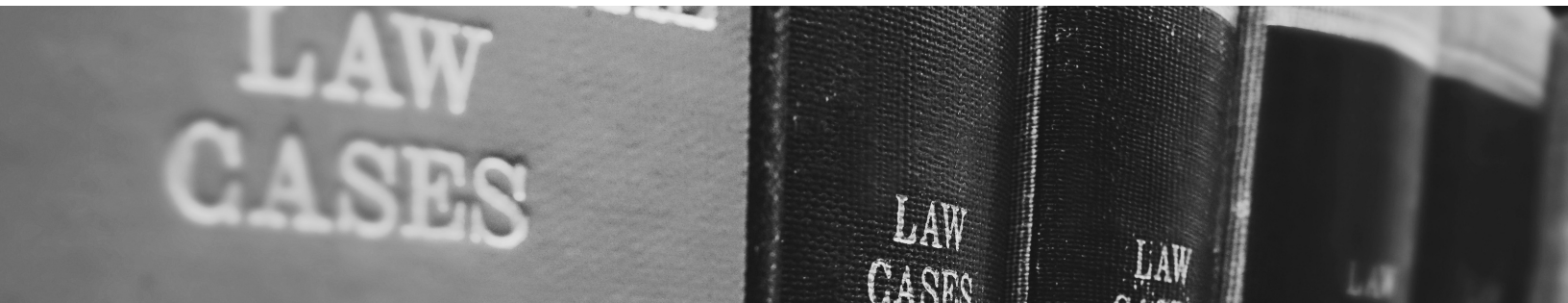
Responsibilities

- Real Estate Title Searches
- Deed Preparation
- Utility Annexations
- Street Closings

Education:

- Guilford College
- Widener University

marylynn.anderson@greensboro-nc.gov
O: 336-373-2320





ERIN NELSON

PARALEGAL

Responsibilities

- Neighborhood Development
- Minimum Housing Standards Commission
- Real Estate Title Searches
- Residential Loans and Grants
- Planning

Education:

- Guilford College

erin.nelson@greensboro-nc.gov

O: 336-373-4061



FABIANA CORREA DE OLIVEIRA

PARALEGAL

Responsibilities

- Litigation
- Bankruptcy
- Water Liens Judgements
- Real Estate Title Searches
- Deed Preparation
- Tax Foreclosures

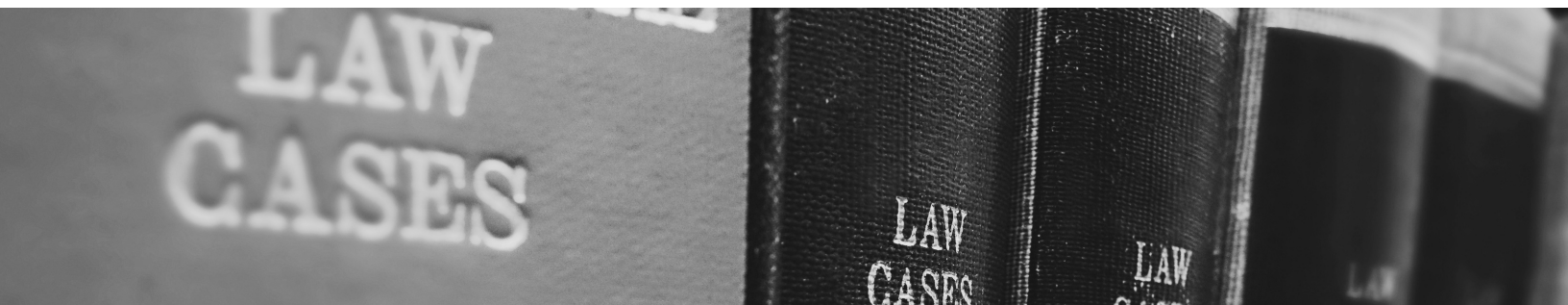
Education:

- Guilford Technical Community College
- Bachelor of Law, Uberlandia Federal University, Brazil

fabiana.oliveira

@greensboro-nc.gov

O: 336-373-4113





SHANNON SERRIN

PARALEGAL

Responsibilities

- Litigation
- In Office Software Training/Implementation
- Drafting Standard Operating Procedures

Education:

- Guilford Technical Community College
- Liberty University

shannon.serrin@greensboro-nc.gov

O: 336-373-7755

